
MEMORANDUM



TO: Airport Advisory Board
FROM: M McPherson, City Administrator
SUBJECT: **Consider a Quarterly Meeting Schedule**
DATE: April 2, 2021

I would like to discuss the merits of moving to a quarterly meeting schedule. Staff can provide monthly meeting updates by e-mail for the months there is no meeting and can call a special meeting if needed.

If a quarterly meeting schedule is acceptable, the next in-person meeting would be July 12, 2021.